

**BYLAWS**  
**OF THE**  
**KALAMUNDA ARCHERY CLUB (INC)**



Shooting As:

Kalamunda Governor Stirling Archers

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# 1. Preamble

Kalamunda has a reputation of being a very friendly club.

We would like to keep it that way!

Be pleasant and respectful to others, making everyone's day a good one regardless of how they score.

HAPPY SHOOTING -SEE YOU ON THE LINE

KALAMUNDA GOVERNOR STIRLING ARCHERS

1. As detailed under Section 24 "Bylaws of the Club", of the Kalamunda Archery Club Constitution, the Committee shall have the power to make, amend and repeal any of the existing bylaws of the Club, provided that such bylaws are consistent with the Rules
2. Any bylaws in conformity with this rule may be amended from time to time in the same manner as is provided for the making of the bylaws.
3. Any bylaws made by the Club Committee shall be promulgated where possible within one month of the majority ruling of the Club Committee of a resolution adopting the said bylaw.

## **2. Bylaws as required by the Constitution**

Section 1.2 - The Committee will decide intra-club, inter-club and other tournaments.

Section 5.6 (b) - The Committee determines a Member must pay the relevant subscription fee within three (3) months of their membership falling due.

Section 7.1 - The Treasurer will maintain a register of Members and make sure that the Register is up to date.

Section 7.3 (c) - The Committee determines that a fee will be determined by the committee at the time of the request for providing a copy of the Register to a Member.

Section 8.1 - The Committee determines that a fee of NIL will be charged for the Entrance Fee to be paid by each Member or each class of Members upon becoming a Member.

Section 8.2 - The Committee determines that a schedule of fees (Addendum – Schedule of Fees) will be charged for the Annual Membership Fee, to be paid by each Member or each class of Members.

Section 10.6 - The Treasurer will ensure the payment of all moneys referred to in Rule 10.11 (a) into the account or accounts of the Club.

Section 10.12 - The Secretary will maintain a record of office holders.

Sections 13.4 (h) & 19.1 (a) - The Secretary will keep minutes of the resolutions and proceedings of all Committee Meetings, General Meetings and Special General meetings together with a record of the names of persons present at each meeting.

Section 20.1 (d) - Expenditure above \$500 must be approved or ratified at a Committee Meeting.

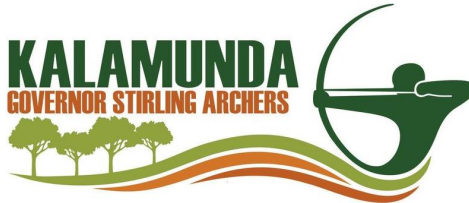
Section 20.2 (b) (ii) - Any monies received above \$200 must have an appropriate receipt issued as soon as practicable.

Section 25.2 (a) (i) - The Secretary must provide for safe custody of the Common Seal.

Section 26.1 (a) - The Secretary must keep in his or her custody or under his or her control all of the Books of the Association with the exception of the Financial Records which are to be kept under the custody or control of the Treasurer.

### 3. Bylaws as resolved by the Committee

1. The Club emblem will be as shown in Figure 1: KGSA Club Logo below.



**Figure 1: KGSA Club Logo**

2. The previous Club uniform was white top with red trim as shown in Figure 2: Previous KGSA Club Uniform below, together with white or black pants or skirt.

In addition, if desired, KGSA may be emblazoned across the back and/or the club logo and/or the archers name may also be shown.

The previous Club uniform will be accepted for use until 31 December 2019.



**Figure 2: Previous KGSA Club Uniform**

3. The current Club uniform shall be as shown in Figure 3: KGSA Club Uniform (Polo Style) or Figure 4: KGSA Club Uniform (V-Neck T-Shirt Style), together with white or black pants or skirt.

In addition, if desired, the archers name may be emblazoned across the back.



**Figure 3: KGSA Club Uniform (Polo Style)**



**Figure 4: KGSA Club Uniform (V-Neck T-Shirt Style)**

4. Club Meetings will be held on the first Saturday of the month after the shoot, unless as notified by the Committee.
5. Club meetings will not commence before 3:30pm.
6. A copy of all Club Meeting minutes shall be placed on the Club noticeboard within thirty (30) days (if possible) of the meeting taking place.
7. A copy of all Special and Special General Meeting minutes shall be placed on the Club noticeboard within thirty (30) days (if possible) of the meeting taking place.
8. The following Committee members shall supply a written report for the AGM which will be supplied with the AGM notice:
  - a. President (or Vice-President); and
  - b. Treasurer; and
  - c. Recorder; and

- d. Director of Shooting (or Vice Director of Shooting); and
  - e. Coaching Coordinator; and
  - f. Web-Master.
9. Only scores from Club Target Championship events will be used to resolve the "Most Tens" trophy. Archers must shoot the minimum distance for their gender/age/classification.
  10. The maximum time limit will be six (6) minutes per end of six (6) arrows during regular club target shoots on Saturdays.
  11. The tea break will be a maximum of 20 minutes during regular club target shoots on Saturdays. A five (5) minute warning will be given by the Director of Shooting before recommencement.
  12. All Archery Australia accredited Coaches and Instructors who are current financial members are covered by Archery Australia Professional Indemnity Insurance for errors, omissions and professional negligence. They are only covered if they follow Archery Australia's Coaching Program and Guidelines. Any person conducting instruction or coaching who is not a registered member of Archery Australia and not an accredited Coach or Instructor does so at their own risk and is NOT covered by the Archery Australia or Club Indemnity Insurance.

## 4. KGSA Club Championship Guide

1. The KGSA championship year runs from November 1 to October 31. The award presentations are made at the Club Award Night in December.
2. Awards are presented for:
  - a. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place for Target; Field and Clout Championship events; and
  - b. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place for Handicap Target; Field and Clout Championship events; and
  - c. "Most Improved" archer; and
  - d. "Most 10's" trophy; and
  - e. Overall Champion and Overall Handicap Champion
3. Members are not limited to using only one type of equipment during the year.
4. The system is designed to enable any member to win the championships regardless of age; gender or equipment. All that is required is to shoot well, or in the case of the handicap championships, better than they would normally shoot on the day of the competition.
5. The Club Championships are an opportunity to beat everyone else, whilst the Handicap Championships are an opportunity to beat your own normal (expected) score. The events are run concurrently with the same score counting for both.
6. The Target Champion is decided by using the best one (1) adjusted score of the six (6) Target Championship events held each year.
  - a. Target Championship events must be shot at the Club on any of the designated dates.
  - b. Specified rounds must be shot on the day (allowing for differences in gender, age group; bow type and standard of shooting).
  - c. The score shot is converted to a handicap ranking PLUS a handicap allowance added on to balance variances in gender/age/bow type.
  - d. The adjusted handicap is then converted back to the score for a Hobart Round to enable like for like comparisons to determine our winners.
7. The Field Champion is decided by using the best one (1) adjusted score of the multiple field events held each year.
  - a. Field events can be shot at:
    - i. the Club; or
    - ii. the State Field Championships; or
    - iii. other Field Championships; or
    - iv. scheduled field events at another club on supply of a valid scoresheet.



- b. Specified rounds must be shot on the day (allowing for differences in gender, age group; bow type and standard of shooting).
    - c. The score shot is converted to a handicap ranking PLUS a handicap allowance added on to balance variances in gender/age/bow type.
    - d. The adjusted handicap is then converted back to the score for a Red Peg Round to enable like for like comparisons to determine our winners.
8. The Clout Champion is decided by using the best one (1) score of the multiple clout events held each year.
  - a. Clout events can be shot at:
    - i. the Club; or
    - ii. the State Clout Championships; or
    - iii. other Clout Championships; or
    - iv. scheduled clout events at another club on supply of a valid scoresheet.
  - b. A double clout must be shot.
  - c. Specified rounds must be shot on the day (allowing for differences in gender, age group; bow type and standard of shooting).
  - d. When members shoot clout rounds, the distance shot takes into account variations in gender; bow type and age divisions.
  - e. The clout champion is declared from the scores shot on the day.
9. The Handicap Target Champion is decided by using the best one (1) result of the six (6) Target Championship events held each year.
  - a. To be eligible for this award, a member must have firstly achieved a target handicap.
    - i. Initially set after five (5) recorded target scores at the club.
    - ii. Not required to be Championship events.
  - b. Target Championship events must be shot at the Club on any of the designated dates.
  - c. Specified rounds must be shot on the day (allowing for differences in gender, age group; bow type and standard of shooting).
  - d. The score shot is compared to your current handicap and a +/- variance is determined.
  - e. The best result is used to determine the Handicap Target Champion.
10. The Handicap Field Champion is decided by using the best one (1) result of the multiple field events held each year.
  - a. To be eligible for this award, a member must have firstly achieved a field handicap.
    - i. Set after the first 24 target field is shot.

- ii. Not required to be a Championship event.
  - b. Field events can be shot at:
    - i. the Club; or
    - ii. the State Field Championships; or
    - iii. other Field Championships; or
    - iv. scheduled field events at another club on supply of a valid scoresheet.
  - c. Specified rounds must be shot on the day (allowing for differences in gender, age group; bow type and standard of shooting).
  - d. The score shot is compared to your current handicap and a +/- variance is determined.
  - e. The best result is used to determine the Handicap Field Champion.
- 11. The Handicap Clout Champion is decided by using the best one (1) result of the multiple clout events held each year.
  - a. To be eligible for this award, a member must have firstly achieved a clout handicap.
    - i. Set after the first double clout is shot.
    - ii. Not required to be a Championship event.
  - b. Clout events can be shot at:
    - i. the Club; or
    - ii. the State Clout Championships; or
    - iii. other Clout Championships; or
    - iv. scheduled clout events at another club on supply of a valid scoresheet.
  - c. A double clout must be shot.
  - d. The handicap for a clout is based on the average score of the five (5) preceding single clout rounds. An initial average is determined for new archers based on their first 2 rounds submitted ie their first double clout round.
  - e. The score shot is compared to your current handicap and a +/- variance is determined.
  - f. The best result is used to determine the Handicap Field Champion.
- 12. The "Most Improved" is awarded to the archer with the greatest improvement in handicap.
  - a. A 'snapshot' of each member's average target handicap is taken on November 1 each year.
  - b. A further 'snapshot' is taken on October 31 the following year. A +/- variance is determined.

c. New archers / people changing equipment types during the year have their initial average handicap determined based on the average handicap shot over their first five (5) recorded target shoots. This becomes their baseline from which improvement is gauged.

d. The winner of the "Most Improved" has the best variance.

13. The "Most 10's" is awarded for the most 10's shot across all Target Championship events in the year.

a. To maximise the chances of winning this trophy archers can shoot in as many of the six (6) Target Championship events as possible.

14. Overall Champion:

a. To be eligible for this award, a member must shoot at least one target; one field and one double clout round.

b. The best target, field and double clout events (after all adjustments are made) as detailed above, are added together.

c. The highest score is the Overall Champion.

15. Overall Handicap Champion

a. To be eligible for this award, a member must have firstly achieved:

i. a target handicap; and

ii. a field handicap; and

iii. a clout handicap.

b. After a handicap is set, to then shoot in at least one of each of the Championship Events during the championship year.

c. Each of the variances is added together using the 'best' variance to determine the Overall Handicap Champion.

## 5. Additional Club Trophies

1. The KGSA championship year runs from November 1 to October 31. The award presentations are made at the Club Award Night in December.
2. Awards may be presented for:
  - a. Wand Shoot; and/or
  - b. "Robin Hood" Trophy; and/or
  - c. Horns Trophy; and/or
  - d. Jimmy Barlas Memorial Trophies.
3. The Wand Trophy is awarded for the most hits out of 36 shots at a wand (2" wide x 6' tall).
  - a. The wand shall be set at the maximum distance based on age division and equipment type used.
4. The Robin Hood Trophy is awarded for the first hit on an apple.
  - a. An apple is set up on a string at:
    - i. 60 metres for Senior Members; and
    - ii. 40 metres for Junior members.
  - b. Each archer takes two (2) shots.
  - c. If nobody hits the apple:
    - i. Senior Members move forward 5 metres and take another two (2) shots; and
    - ii. Junior members take another two (2) shots and move forward 5 metres every alternate end; and
    - iii. this continues until the apple is hit.
  - d. In the event of a draw, both archers that hit the apple will continue until a winner is declared.
5. The Horns Trophy is awarded for the highest score shot at a Modified Forest (simulated unmarked field distances) Round.
6. The Jimmy Barlas Memorial Trophies are awarded for the highest score as follows:
  - a. The Long Jimmy Barlas Memorial Trophy is:
    - i. 80 arrows shot at 80 yards with an 80 cm face; and
    - ii. open to Senior archers with recurve, compound or crossbow equipment.
  - b. The Short Jimmy Barlas (Sighted) Memorial Trophy is:
    - i. 80 arrows shot at 40 yards with a 40 cm face; and

- ii. open to Junior and Senior archers with recurve, compound or crossbow equipment.
- c. The Short Jimmy Barlas (Un-Sighted) Memorial Trophy is:
  - i. 80 arrows shot at 40 yards with a 40 cm face; and
  - ii. open to Junior and Senior archers with longbow or other unsighted equipment.
- d. The maximum score for the Jimmy Barlas Memorial Trophies is 800.

## 6. KGSA Archery Rules and Etiquette

### GENERAL INFORMATION

1. KGSA Saturday shooting for Members starts at 12.30pm. Members may shoot during the morning sessions as long as they shoot to the whistle and do not hold up the morning beginner sessions. All shooting stops at 12.00pm so that the targets can be set up for the afternoon shoot.
2. The shoot for the day is on the calendar displayed in the clubhouse and on the Club website. Each person is responsible for deciding which distance they shoot (ask if you do not know) and for helping to set up and put away their own target.
3. Members shooting a gazetted afternoon shoot may register on "Archers Diary" prior to commencing the shoot.
4. The DOS (Director of Shooting) controls the shooting once the afternoon shoot has started.
5. DOS will announce when it is five (5) minutes before shooting begins, both at the start of the shoot and also at the end of the mid-time break.
6. Please do not bring your equipment i.e. quiver or bow, even if you are wearing your quiver, into the clubhouse as they can cause harm to people especially when the clubhouse is full of people.
7. If you have equipment that needs repair then it may be taken into the clubhouse for repair if you need to use the specialised equipment.
8. The Club has many items that are used for various tasks eg.: arrow cutter, fletching jig, and compound bow press. If you require help in using any of the equipment there are many Club Members who will be able to help you. All you need do is ask one of the long standing Members and they will point you in the right direction. Do not attempt to use something you are unsure of how to operate – it could cause injury to yourself or result in damage of the often expensive equipment.

### SAFETY

1. One must always use a bow stringer for longbows and recurve bows. This will reduce the possibility of damage to the bow and injury to the archer.
2. A bow must not be loaded with an arrow unless standing on the "Shooting Line" and the signal to start shooting has been given.
3. When drawing the bow for regular shooting, the bow is held at shoulder height with the sight no higher than the top of the butt. Elevated shooting is strictly not allowed. At a tournament you will be IMMEDIATELY disqualified.
4. When shooting clout, elevated shooting is allowed. However, extreme caution must be exercised to ensure that an arrow is not accidentally released. An arrow from an elevated bow has the possibility of travelling in excess of 500m. The risk to other archers and the general public are obvious.
5. A loaded bow must only be pointed at the assigned target. It must not be pointed at another person.

6. An arrow must not be shot straight up into the air. It can end up hitting another person or yourself.
7. Archery equipment must only be used in places that are especially set up for target practice.
8. A cracked or bent arrow must never be shot.
9. Walk forward to collect the arrows, never run.
10. Always walk up to the side of the target butt, so as not to accidentally walk into the rear of the arrows lodged in the target.
11. Open shoes, camouflage (in field shoots) or no shirt is not suitable attire while shooting.

#### WHISTLE

1. Two (2) whistle blasts indicate move to the shooting line.
2. One (1) blast of the whistle indicates you may begin shooting. Do not raise your bow until this whistle is blown
3. Three (3) whistle blasts signify that the end is complete and you can move forward to score your arrows.
4. Multiple blasts of the whistle during shooting means that everyone needs to put their bows down **WITHOUT SHOOTING ANY LOADED ARROWS**, move back from the line and wait for the DOS to signal to move to the shooting line again. This will happen if there is any danger or if something needs to be rectified on the target butts.

#### SHOOTING - TARGET

1. Most Club shoots start with two (2) ends of six (6) practice arrows for sighting before the six (6) arrow scoring ends begin.
2. Feet straddle the shooting line. Both feet are not allowed beyond the shooting line at any time before the whistle to signal that the end is finished.
3. If a crossbow archer is shooting, an end of six (6) arrows must take no more than six (6) minutes. If no crossbow archers are shooting, the end is shortened to four (4) minutes. These timings are not strictly enforced at our Club unless someone is excessively slow; then timing is brought in. Tournament ends are four (4) minutes.
4. Once you have finished all six (6) arrows move back from the shooting line. **DO NOT** stop to look through your scope at the last arrow. Even if you have put your bow down, this may obscure other archers who are still shooting, and the DOS cannot tell if everyone has finished.
5. If you have an equipment failure while shooting an end make the DOS aware of this so that you can be given more time.
6. If you have something that needs to be fixed on your target butt, please make the DOS aware of this so that the whistle can be blown to move people back from the line and the target fixed in safety.

7. Once all arrows have been scored and collected, move back behind the shooting line (at least 1 metre) so that the DOS can see the shooting area is clear and shooting can begin again.
8. Sometimes during the year there are fun shoots which don't necessarily follow the rules of a normal shoot. In this case the rules will be explained to you on the day of the shoot.

## SHOOTING - FIELD

1. Shooting for field is not controlled by a whistle or central DOS, therefore it is up to individual groups to ensure that they and those around them are safe at all times.
2. Groups of (max) four (4) archers proceed around the field course in forward number order (ie: 1-12), and shoot three (3) arrows at targets when they come to them.
3. Depending on the group, archers may not start at Target 1, however they must proceed forward from whichever target they do start from. Never walk backwards around a field course for any reason, as you may walk behind targets being shot, or in front of other archers.
4. Archers shoot from different pegs, which mark the distance to the target. In increasing difficulty there are White, Blue and Red pegs. Check the Rulebook in the clubhouse for information on which age divisions shoot from the respective pegs.
5. Archers may stand at a max distance of one (1) metre away from the peg, as long as no part of their body is in front of it, this means that you do not straddle the shooting "line" as is done in target – both feet must be behind the peg.
6. In field, your detail is very important – this is a letter you are assigned and in Club shoots is usually decided by the group. This letter (A,B,C or D) determines what order you shoot in.
7. For field, archers shoot in alternating details. That is, archers A and B will shoot the first target first, then CD second. For the next target, CD will shoot first, AB second etc.
8. Your detail determines which target(s) you shoot. This is important for the 20cm and 40cm faces, for which there are multiple targets on the one butt.
9. If you are shooting first on 40cm faces (4 Spot), you and your partner will shoot the top two faces, and the two following archers will shoot the bottom two. This will vary from target to target, as different archers will be shooting first each time.
10. If you are shooting first on 20cm faces (Bugseyes) you and your partner will shoot the 1st and 3rd columns of faces from the left hand side of the target respectively. The following archers will shoot the 2nd and 4th columns of faces from the left. Again, this will vary from target to target, as different archers will be shooting first each time.
11. Field may initially appear complicated, however it can be a very exciting and a fun way to shoot. If ever you are unsure, do not hesitate to ask other members of your group, and make sure you all agree which face to shoot before shooting as if you shoot the wrong face, you will lose the entire score for that arrow.

## SHOOTING - CLOUT

1. When moving up to the clout to score please walk around the arrows on either side and NOT through the centre of arrows.



2. When pulling arrows out of the ground they need to be pulled straight and carefully in the opposite direction they went in ie. if an arrow is lying very flat then pull it out flat. This is to prevent bending the arrow. Bend with your knees rather than your back otherwise your back will be very tired by the end of the day.
3. Each scoring area on the rope has one person who needs to collect all the arrows in that zone as the rope moves around. If an arrow is on a division then the higher score is taken.
4. Once all the arrows are collected they are laid across the rope so that the arrows are pointing in the opposite direction to the arrows in the scoring areas on either side. This is determined by the person collecting the 10's. This becomes clearer when you are actually down at the clout.
5. A few people take the score for many. Find your arrows in the different scoring zones and when your name is called, call the arrows as for target scoring.
6. Once all the scores are taken, the DOS of the shoot will ask people to collect their arrows.

## SCORING

1. One person per target scores for all the archers on that target. Score sheets must be filled in correctly with all details EVERY time even if you think that everyone knows who you are or what the shoot is.
2. Each person shooting is responsible for 'calling' their own score or asking someone to do it for them if they can't.
3. Arrow scores should be announced clearly so that the scorer can hear.
4. If you have more than one (1) arrow scoring the same eg. three (3) arrows in the blue six (6) zone, say 'six, six, six' and do not say 'three sixes' otherwise the scorer might mistake the score for a 3 and a 6.
5. If you have missed with any arrows, they also must be 'called' as a 'miss' so that the scorer writes down the results for six (6) arrows. A miss has an 'M' not 0 written for the score.
6. Arrows are called from the highest scoring one to the lowest. Eg. "ten, nine, seven, six, six, miss"
7. You are not allowed to touch any arrows or the target face, until all the scores for everyone have been recorded.
8. If there is an arrow in the very centre circle of the gold this is called as an 'X' and counts as a ten (10). The scorer records an X, and the value of the arrow is ten (10) points.
9. For shoots designated as 'Club Championship' shoots, the scorer needs to total up the number of 10's and X's scored eg if you have scored X, 10, 9, 7, 6, 6, this would count as 1 X and 2 10's.
10. If any arrow is touching a line between two zones then the arrow is scored in the higher zone.
11. If you cannot decide whether the arrow is touching the line or not then ask your fellow archers at the target. If you are at a tournament then a judge will be called to decide.

12. One or two people at the target pull all the arrows once scoring is done. This is done while standing to the side of the arrows. If you are not pulling arrows then stand clear of the target and not in front where you can be poked by an arrow!
13. If an arrow is hit directly down the shaft by another arrow (known as a Robin Hood) then both arrows score whatever the arrow in the target face scores.
14. If you are shooting in a tournament you will often be asked to 'mark the arrow holes'. That means put a mark on the target face next to each arrow AFTER it has been scored but before pulling them out. This is in case an arrow has bounced out of the target. An unmarked hole will indicate where it hit the face.

## RANKING

1. Every time an archer completes a 'shoot' he must sign the score sheet so that the Club Recorder can record his score.
2. Scores are ranked according to the Archery Australia Handbook.
3. There are different categories of archer depending on gender, age group and bow type. Each category has a specific ranking level and criteria which are used to determine the class of archer. Any long standing Club Member would be happy to explain how the ranking works in more detail.
4. It is the archer's responsibility to lodge claims for "All Gold", "6 10's" and colour classification medals via the Club website.
5. Prior to commencing the first shoot of each month, the Club Recorder will award "All Gold", "6 10's", colour classification medals and new records (Club, State or National).

## 7. Addendum – Schedule of Fees

1. The membership fees will be as shown in Table 1 - 2019 Membership Fees.
2. All fees are inclusive of GST.

Frequent Shooter (Open Access)	\$ 460 / year
Regular Shooter - Retiree or Pensioner ('Open Access' privileges apply)	\$ 360 / year
Regular Shooter – Adult (Average Once/Week)	\$ 360 / year
Regular Shooter - Under 18 (Average Once/Week)	\$ 310 / year
Irregular / Infrequent Shooter - Adult	\$ 260 / year
Irregular / Infrequent Shooter - Under 18	\$ 190 / year
Visitors	\$ 15 / session

**Table 1 - 2019 Membership Fees**